

Guidelines for Student Rewards and Punishments at Kaohsiung Medical University

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- Article 1 To cultivate our students' noble character and good living habits, establish an excellent academic atmosphere, and in accordance with Article 32 of the University Act, the Guidelines for Student Rewards and Punishments (hereafter referred to as "the Guidelines") are hereby established.
- Article 2 Student rewards and punishments matters will be handled by the Student Affairs Meeting in accordance with the Guidelines.
- Article 3 Students who display exemplary behavior and have concrete facts to serve as role models may be awarded as follows, depending on the circumstances:
1. Commendation.
 2. Minor Merit.
 3. Major Merit.
 4. Special Rewards: including prizes, cash awards, certificates, and medals.
- Article 4 A student may be given a commendation for any of the following:
1. Excellent performance in public service and community welfare with concrete deeds.
 2. Excellent performance in comprehensive or general activities.
 3. Excellent performance as a student club's leader or class autonomous leader.
 4. Excellent performance in various formal competitions inside or outside the school.
 5. Other deeds equivalent to items 1 to 4 above.
- Article 5 A student may be given a minor merit for any of the following:
1. Outstanding performance in public service and community welfare with concrete deeds.
 2. Outstanding performance as a student club's leader or class autonomous leader.
 3. Outstanding performance in organizing or participating in various formal competitions or activities inside or outside the school.
 4. Outstanding contributions to the school's honor or having an excellent contribution with a recommendation from an official agency.
 5. Other deeds equivalent to items 1 to 4 above.

- Article 6 A student may be given a major merit for any of the following:
1. Exceptionally excellent performance in organizing or participating in national, international, or global formal competitions or activities.
 2. Outstanding performance in striving for the highest honor for the school or an excellent contribution with a recommendation from an official agency.
 3. Significant contributions to the school or society with concrete deeds.
 4. Other deeds equivalent to items 1 to 3 above.
- Article 7 If a student's behavior is found to violate ethics, regulations, or campus tranquility upon investigation, the following punishments may be taken depending on the severity of the case:
1. Reprimand.
 2. Minor Demerit.
 3. Major Demerit.
 4. Expulsion from the school.
 5. Dismissal from the school registry.
- Article 8 A student may be given a reprimand for any of the following:
1. Violation of the school's " Student Examination Compliance Guidelines" with relatively minor circumstances.
 2. Suspicion of cheating during an examination, corrected by the proctor but not complying or causing a disturbance that affects the order of the examination.
 3. Violation of the "Campus Network Usage Regulations" set by the Ministry of Education or infringement of intellectual property rights with relatively minor circumstances.
 4. Inappropriate speech and behavior that interfere with campus public order or the rights of others, but with relatively minor circumstances.
 5. Carrying or using electronic cigarettes or smoking within the school premises.
 6. Other deeds equivalent to items 1 to 5 above.
- Article 9 A student may be given a minor demerit for any of the following:
1. Violation of the school's " Student Examination Compliance Guidelines" with relatively serious circumstances.
 2. Possession of cheats or other forms of cheating during an examination, with relatively serious circumstances.
 3. Violation of the "Campus Network Usage Regulations" set by the Ministry of Education with relatively serious circumstances.
 4. Inappropriate speech and behavior that interfere with campus public order or the rights of others, with relatively serious circumstances.
 5. Infringement of intellectual property rights with relatively serious circumstances.
 6. Engaging in illegal activities that are deemed necessary for disciplinary action by the Student Affairs Meeting.
 7. Other deeds equivalent to items 1 to 5 above.
- Article 10 A student may be recorded a major demerit for any of the following situations:
1. Having previously committed any of the demerits listed in the previous article, recorded a minor demerit, and upon recommitting the same type of demerit, is deemed by the Student Affairs Meeting to require strict discipline.

2. Intentionally violating the school's "Student Examination Compliance Guidelines" with significant circumstances.
3. Violating the Ministry of Education's "Campus Network Usage Regulations" with significant circumstances.
4. Inappropriate speech and behavior that significantly interfere with campus public order or the rights of others.
5. Engaging in criminal activities, confirmed by a guilty verdict, and receiving a sentence of imprisonment or more severe punishment.
6. Infringing on others' intellectual property rights for profit with significant circumstances.
7. Other deeds equivalent to items 1 to 6 above.

Article 11 A student may be dismissed from the school for any of the following situations:

1. Engaging in criminal activities resulting in a guilty verdict and definite imprisonment.
2. Accumulating three records of major demerits.

Article 12 A student who violates the preceding article and whose circumstances are severe will be expelled from enrollment.

Article 13 The procedure for handling student rewards and punishments shall be conducted in accordance with the following provisions:

1. Cases involving commendations, minor merits, and reprimands with concrete facts presented by the relevant units shall be approved by the Vice President for Student Affairs.
2. Cases involving major merits or minor demerits and above shall be furnished with concrete facts for rewards and punishments, and upon review and approval by the Student Affairs Meeting, shall be ratified by the President.
3. When reviewing significant reward and disciplinary matters related to students as mentioned in the previous clause, in addition to notifying the relevant department chairs, academic advisors, and involved personnel to attend, student representatives and the students concerned may also be notified to attend in order to provide them with an opportunity to explain, thereby safeguarding student rights.
4. Except for cases involving campus gender-related incidents or bullying, once the disciplinary action cases are finalized, the Office of Student Affairs shall formally notify the individual, the legal guardian or custodian of underage students, and also inform the relevant department and academic advisor for guidance.
5. The procedures for dismissal and expulsion from enrollment shall be handled in accordance with the provisions of the previous clause.
6. For campus gender-related incidents or bullying cases, once a disciplinary decision is made by the relevant committee, the Office of Student Affairs shall formally notify the individual, the legal guardian or custodian of underage students.
7. If a student violates the provisions of Articles 9 to 12 of the Guidelines but is deemed worthy of compassion, an appropriate disposition may be made through a resolution of the Student Affairs Meeting.

Article 14 Students who object to the rewards and punishments may, after receiving notification, submit an "Appeal Form" within the time limit and procedures stipulated by the "Regulation on Student Appeals" to the Student Appeals Review Committee of the school.

- Article 15 To exercise the function of educational guidance and encourage students to reform, students who have been disciplined may apply for disciplinary expunction guidance, and the implementation guidelines for student expunction are established. During their time at school, students' merits and demerits are accumulated and can be offset against each other, but this shall not cancel the record; dismissal and expulsion from enrollment cannot be mitigated or exempted on the grounds of previous rewards.
- Article 16 Each semester, students' conduct grades will be given bonus or penalty points according to the level of rewards and punishments, based on the criteria established by the school's "Guidelines for the Student Conduct Grade Evaluation."
- Article 17 In cases of campus gender-related incidents or bullying that are verified by the school's Gender Equity Education Committee or the Campus Bullying Prevention Committee, punishments shall be imposed according to the severity of the circumstances and the recommended punishments suggested by the school's punishment categories.
- Article 18 The Guidelines shall be implemented from the date of announcement after review and approval by the Student Affairs Meeting and the University Council, reported to the Ministry of Education for recordation, and the same applies to amendments.