

高雄醫學大學預算委員會設置辦法

Kaohsiung Medical University Budget Committee Establishment Regulations

97.02.21 九十六學年度第四次校務暨第七次行政聯席會議審議通過
2008.02.21 Reviewed and passed in the 4th University Council and the 7th Administrative Joint Meeting of the 96th academic year
97.03.12 高醫會字第 0971101088 號函公布
2008.03.21 Announced in the GaoYiHuiZi No. 0971101088 Letter
102.09.12 102 學年度第 1 次行政會議審議通過
2013.09.12 Reviewed and passed in the 1st Administrative Meeting of the 102nd academic year
102.10.09 高醫會字第 1021103040 號函公布
2013.10.09 Announced in the GaoYiHuiZi No. 1021103040 Letter
111.10.13 111 學年度第 2 次行政會議通過
2022.10.13 Passed in the 2nd Administrative Meeting of the 111st academic year
111.11.01 高醫會字第 1111104053 號函公布
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第 1 條 本校為健全會計制度及落實預算制度，合理分配年度預算，以促進學校財務資源之有效運用，依據本校組織規程第十八條之規定，設置「預算委員會」（以下簡稱本委員會）並訂定本辦法。

Article 1 To enhance the accounting system and implement budgeting protocols for the rational allocation of the annual budget and to promote the effective utilization of the school's financial resources, the school establishes the "Budget Committee" (hereinafter referred to as "the Committee") in accordance with Article 18 of the school's organizational regulations.

第 2 條 本委員會任務如下：

Article 2 The responsibilities of this Committee are as follows:

一、配合校務發展規劃年度工作重點，審議年度預算編列之原則及相關辦法。

1. In alignment with the annual focal points of the school's development plan, review the principles and relevant methods for the annual budget allocation.

二、依學校發展需要，審議各項房屋及建築之新建或修繕工程。

2. Based on the developmental needs of the school, review new construction or renovation projects for buildings and structures.

三、依學校發展特色，審議圖書博物、儀器設備及電腦軟體等之購置。

3. In accordance with the school's distinctive features, review the acquisition of books, artifacts, equipment, and computer software.

四、審議各單位年度工作重點預算。

4. Review the annual budget priorities for each unit.

五、審議重大之預算修正及追加案。

5. Review significant budget amendments and supplementary proposals.

六、審議其他相關年度預算事宜。

6. Review other related annual budget matters.

第 3 條 本委員會執行年度預算審議時，須符合公平、公正、公開原則，預算編列原則應配合校務發展及年度工作重點辦理。

Article 3 In the execution of annual budget reviews, this Committee must adhere to the principles of fairness, impartiality, and transparency. Budget allocation should align with institutional development and annual work priorities.

第 4 條 本委員會委員之組成人員如下：

校長、副校長、行政單位一級主管、教學單位一級主管及相關單位一級主管等若干人。

必要時得由校長視實際需要聘請校內外專家、學者擔任本委員會之委員。

本委員會主任委員由校長擔任，副主任委員由副校長擔任。

本委員會委員任期一年，期滿得續聘。任期內委員若因主管職務異動，其委員之任期由接任之主管續任之。

Article 4 The composition of the Committee members is as follows:

President, Senior Vice President, heads of administrative units, heads of academic units, and heads of relevant units, among others.

When necessary, the President may appoint internal and external experts and scholars to serve as members of this Committee, based on actual needs.

The Chair of the Committee shall be the President of the school, and the Vice Chair shall be the Senior Vice President.

The term of office for the Committee members is one year, with the possibility of reappointment upon term expiration. If a member undergoes a change in supervisory role during their term, the succeeding supervisor shall continue to serve the remainder of that term.

第 5 條 本委員會得經會議決議，設小組或委由本校功能性委員會對分項年度預算案進行初審。

Article 5 The Committee may, through resolution, establish subcommittees or delegate preliminary review of specific annual budget proposals to the school's functional committees.

第 6 條 本委員會置幹事一人，由會計室人員擔任，相關行政事務工作由會計室負責。

Article 6 The Committee shall appoint one executive officer from the staff of the Office of Accounting, who shall be responsible for relevant administrative tasks, which are to be carried out by the Office of Accounting.

第 7 條 本委員會會議須有全體委員三分之二以上出席，決議時應經出席委員二分之一以上之同意。

Article 7 For meetings of this Committee, the presence of more than two-thirds of all members is required. Resolutions must be approved by more than one-half of the members present.

第 8 條 本委員會開會時各委員因故不能出席時，應指定適當人員擔任代理。出席之委員審查其所屬單位系所學院或處室中心相關預算表決時應予迴避。
會議主席由主任委員擔任，主任委員因故不能出席時，由副主任委員擔任。

Article 8 When a member of this Committee is unable to attend a meeting for any reason, they shall designate an appropriate representative to act on their behalf. Members present must recuse themselves when voting on budgets related to their respective departments, colleges, or centers. The chairperson of the meeting shall be the Chair of the Committee. In the absence of the Chair of the Committee, the Vice Chair of the Committee shall serve as the chairperson.

第 9 條 教學單位(各學院及通識教育中心)審查其所屬系所(組)預算時，得參照本辦法訂定院級預算委員會審議之。

Article 9 When academic units (each college and the General Education Center) review the budgets of their respective departments or institutes (sections), they may refer to the regulations to establish a college-level Budget Committee for deliberation.

第 10 條 本辦法未盡事項，悉依教育部及本校有關法令辦理。

Article 10 Matters not covered by these regulations shall be handled in accordance with relevant laws and regulations of the Ministry of Education and the school.

第 11 條 本辦法經行政會議審議通過後，自公布日起實施，修正時亦同。

Article 11 These regulations shall take effect from the date of the announcement, following review and

approval by the Administrative Meeting. The same applies for any amendments.