

高雄醫學大學產品導向計畫經費補助要點

Guideline for Funding the Product-Oriented Project

103.09.11 103 學年度第 2 次行政會議通過
2014.09.11 Passed in the 2nd Administrative Meeting of the 103rd academic year
103.10.08 高醫產學字第 1031103173 號函公布
2014.10.08 Announced in the GaoYiChanXueZi No. 103110317 Letter
104.07.09 103 學年度第 12 次行政會議通過
2015.07.09 Passed in the 12th Administrative Meeting of the 103rd academic year
104.08.19 高醫產學字第 1041102588 號函公布
2015.08.19 Announced in the GaoYiChanXueZi No. 1041102588 Letter
106.01.12 105 學年度第 6 次行政會議審議通過
2017.01.12 Passed in the 6th Administrative Meeting of the 105th academic year
107.06.08 106 學年度第 11 次行政會議通過
2018.06.08 Passed in the 11th Administrative Meeting of the 106th academic year
108.03.14 107 學年度第 8 次行政會議通過
2019.03.14 Passed in the 8th Administrative Meeting of the 107th academic year
108.04.10 高醫產學字第 1081101243 號函公布
2019.04.10 Announced in the GaoYiChanXueZi No. 1081101243 Letter
110.01.14 109 學年度第 6 次行政會議通過
2021.01.14 Passed in the 6th Administrative Meeting of the 109th academic year
110.02.03 高醫產學字第 1101100369 號函公布
2021.02.03 Announced in the GaoYiChanXueZi No. 1101100369 Letter
111.04.14 110 學年度第 9 次行政會議通過
2022.04.14 Passed in the 9th Administrative Meeting of the 110th academic year
111.05.12 高醫產學字第 1111101802 號函公布
2022.05.12 Announced in the GaoYiChanXueZi No. 1111101802 Letter

一、 本校為鼓勵教職員工將研究概念具體實現及加速研發成果產業化，特訂定本要點。

1. To encourage faculty and staff to actualize research concepts and accelerate the industrialization of R&D results, Kaohsiung Medical University. (hereinafter "KMU") hereby establish the Guideline for Funding the Product-Oriented Project (hereinafter "the Guideline").

二、 計畫主持人應為本校專任教職員工，本校及附屬機構或相關事業教職員工、與本校簽有合作意願書且兩校間互有經費支援計畫執行之公私立大學院校教職員工亦得共同參與產品導向計畫之執行。

The project leader should be a full-time faculty or staff member of KMU. Faculty or staff members of KMU and its affiliated institutions or related businesses, as well as faculty or staff members of public and private universities that have signed a letter of intent with KMU and have mutual financial support plans between the two schools, may also jointly participate in the implementation of the product-oriented project.

三、 申請程序：

3. Application procedure:

計畫主持人於每學期之申請期限內，提出產品導向計畫申請書一份及電子檔，向產學營運處（以下簡稱本處）提出申請，申請之計畫執行以一年為原則，多年期之連續性計畫，須每年依規定提出申請。每人每學年以申請一題為限。申請期限依本處公告辦理。

The project leader shall submit one hard copy and one electronic file of the product-oriented project proposal within the application period of each semester to the Office for Operation of Industry and University Cooperation (hereinafter referred to as "the Office"). Projects are to be executed on an annual basis as a principle. For multi-year sequential projects, an application must be submitted each year in accordance with regulations. Each individual is limited to one application per academic year. The application deadlines shall be announced by the Office.

四、 審查分初審與複審兩階段，程序如下：

4. The review process consists of two stages: preliminary examination and re-examination, as follows:

(一) 申請標的應以智慧財產權歸屬本校所有之技術為原則，若與他校合作執行產品導向計畫，智慧財產權比例兩校各佔 50% 為原則。

(1) The subject of the application shall be technology owned by KMU under the principle of intellectual property rights. In collaboration with other universities on product-oriented projects, the principle of intellectual property rights allocation shall be 50% for each university.

(二) 初審得由本處聘請校內外學者專家審查產品導向計畫。

(2) The preliminary review may involve scholars and experts from inside and outside KMU, engaged by the Office for Operation of Industry and University Cooperation, to examine the product-oriented projects.

(三) 複審由本校研發成果管理委員會審查後，送請校長核定。

(3) The re-examination shall be conducted by the Research and Development Results Management Committee of KMU and submitted to the President for review and approval.

(四) 審查重點包括技術之可專利性、商業應用潛力、市場需求性、智財布局及預期成效等。

(4) Review focus includes the patentability of the technology, potential for commercial application, market demand, intellectual property strategy, and expected outcomes.

五、 經費之補助與變更：

5. Funding subsidy and change:

(一) 每一計畫以最高不超過 50 萬元為原則，補助金額依研發成果管理委員會核定為準。

(1) Each project is subject to a maximum subsidy of NT\$500,000, with the amount reviewed and approved by the Research and Development Results Management Committee as the principle.

(二) 產品導向計畫應事先編列預算，得編列人事費、委外產品試製費用及消耗性材料，但不含儀器設備費及出國差旅費。計畫經費使用應依本校採購、核銷等相關規定辦理。

(2) Product-oriented projects must have a budget prepared in advance, which may include personnel expenses, outsourced product prototyping costs, and consumable materials, but excludes equipment costs and travel expenses abroad. The use of project funds shall comply with KMU's procurement and reimbursement regulations and other related provisions.

(三) 計畫執行期間如有經費項目變更之情形，須事先填具經費變更申請對照表，報請校長核准後始得變更。

(3) Should there be a need to alter budgetary items during the project's execution, a

Funding Change Application Form must be filled out and submitted for approval by the President before any changes can be implemented.

六、 依計畫類別進行結案及考核：

6. Project closure and assessment based on project category:

(一)專利申請類：若預計之研究成果尚未申請專利者，計畫主持人應於計畫執行期滿後三個月內，向本處提出專利申請並繳交研究成果報告一份至本處留存。

(1) Patent Application Category: If the anticipated research results have not been patented, the project leader must apply for a patent and submit one copy of the research results report to the Office for recordation within three months following the completion of the project execution period.

(二)原型試製類：計畫主持人應於計畫執行期滿後三個月內，完成產品原型之試製後通知本處拍照留存並繳交研究成果報告一份至本處留存。

(2) Prototype Development Category: The project leader must notify the Office and submit one copy of the research results report for recordation after completing the prototype development within three months following the completion of the project execution period, along with photographs of the prototype for archival purposes.

(三)電腦程式類：計畫主持人應於計畫執行期滿後三個月內，繳交電腦程式著作給本處並繳交研究成果報告一份至本處留存。

(3) Computer Program Category: The project leader is required to submit the computer program copyright and one copy of the research results report to the Office for recordation within three months following the completion of the project execution period.

未能依本條規定完成結案及考核者，二年內不得再申請產品導向計畫。

Failure to complete project closure and assessment in accordance with this article shall result in ineligibility to apply for product-oriented projects for two years.

凡計畫主持人在計畫執行期間或期滿三個月內離職，由本處協助監管，須繳交計畫結案及考核相關資料或變更計畫主持人後，始得完成離職手續。

In cases where a project leader resigns during the project execution period or within three months of its completion, the Office will assist in oversight. Project closure and assessment-related materials should be submitted or a new project leader should be designated before resignation procedures can be finalized.

七、 凡通過且執行產品導向計畫者，應於計畫執行完畢日起三年內至少二次配合本處參與各類研究成果商化競賽、創新創業競賽或技術推廣等活動。違反本點規定者，計畫結束後第四年起二年內不得再申請產品導向計畫。

7. Any party that has passed and implemented a product-oriented project should participate in various commercialization competitions, innovation and entrepreneurship competitions, or technology promotion activities in cooperation with the Office at least twice within three years from the date of completion of the project. Violators of this provision will not be allowed to apply for a product-oriented

project within two years from the fourth year after the end of the project.

八、 本要點所需經費由學校編列預算支應。

8. The funds required for the Guideline shall be allocated and provided for in the budget by KMU.

九、 本要點經行政會議審議通過後，自公布日起實施，修正時亦同。

9. After being reviewed and approved by the Administrative Meeting, the Guideline shall be implemented from the date of announcement, and the same applies to amendments.